

**CHILDREN AND FAMILIES COMMISSION
OF
PLACER COUNTY**

Minutes - November 14, 2002 Meeting

Attendees (Commissioners & Staff):

Dr. Richard Burton	Commission Chair & Placer County Health Officer
Jill Harper	Commission Vice Chair & PCOE Administrator of Child Development Programs
Raymond Merz	Commissioner & Director of Placer County Health & Human Services
Joe DePietro	Commissioner & Educational Representative
Harriet White	Commissioner & Board of Supervisors – District 3
Don Ferretti	CFC Coordinator & Health and Human Services Administration
Nancy Baggett	Health & Human Services – CFC Staff Systems Analyst
Edie Lang	Administrative Support to CFC
Sabrina Thompson	County Counsel

Commissioners & Staff Not in Attendance:

Dr. Sandra Naylor Goodwin	Commissioner & Director for the California Institute for Mental Health
Tamara Lieberman	Commissioner & Tahoe Community Foundation.

Public Attendees:

David Gray	Placer Institute, Consultant
Veronica Vasquez	Nutrition Coalition
Kim Bradley	Community Collaborative of Tahoe Truckee
DeAnne Thornton	CAPC
Ruth Burgess	
Francine Nunes	PCOE/Child Care Local Planning Council
Caroline M.	

Call to Order

Chair, Dr. Richard Burton, called the Children and Families Commission meeting to order at 4:40 p.m.

I. Public Comment:

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action this meeting on items not published on this agenda.

None

II. Approval of Minutes:

Jill Harper moved and Harriet White seconded that the October 9, 2002 minutes be approved. With no objections, the minutes were approved.

III. Commission Action Items:

- Public hearing on the Commission's 2001-02 Annual Program Report and Audit.

Chair, Dr. Richard Burton presented an open forum for public comment on the State report and Independent Audit. With no additional comments from the Commission, he declared the open forum officially closed.

- Community Resource Committee's recommendations on applications received from the Child Abuse Prevention Council (\$4,950); Auburn Union School District (\$4,785); and the Great Valley Center (\$5,000).

Commissioner, Jill Harper, reported that the CRC met on November 7, 2002, reviewed the \$5,000 and under applications referenced above, and offered the following comments and recommendations:

- Great Valley Center (Modesto) - Requested \$5,000 to print and mail a report titled "The State of the Great Central Valley - Public Health and Access to Care" indicator report: Includes an 11 % indirect cost rate.

Recommendation:

This application is not recommended for funding. The report is of marginal use for the 0-5 population. This is a blanket application to 19 counties. It would be difficult to measure any outcome from this funding.

Commission Decision: Harriet White made the motion not to fund the Great Valley Center's request and Jill seconded the motion. With no objections, the motion was carried.

- **Child Abuse Prevention Council** requested \$4,950 to purchase software (Access, Excel, SPSS) and train their staff in its use so that they can enter outcome screen data.

Recommendation:

This application is not recommended for funding. Don Ferretti reported that he, Nancy and David Gray are currently working with HHS /MIS to upgrade and streamline the software currently used to process outcome screens. There is a possibility that this software upgrade could obsolete the products requested by CAPC as far as processing outcome screens. The computer training that is being requested for CAPC supervisory and management staff is available through other organizations. The CFC is providing free training for those who want to learn how to process and analyze outcome screens. Also, when the software upgrade is complete we will offer it free to all CFC Partners and train them in how to use it.

Commission Decision: Harriet made the motion to not fund the Child Abuse Prevention Council's request and Joe DePietro seconded the motion. Ray Merz abstained from voting on this request. With no objections, the motion was carried.

- **Auburn Union School District** requested \$4,785 to purchase therapeutically oriented play equipment for the Auburn Elementary School.

Recommendation:

This application is recommended for funding.

Commission Decision: Harriet made the motion to fund the Auburn Union School District's request and Joe DePietro seconded the motion. Jill Harper abstained from voting on this request. With no objections, the motion was carried.

IV. Commissioner Reports:

- Status report from the CFC Community Resource Committee (Jill Harper).

Note: An article appeared in the Auburn Journal on October 18, 2002, describing the Children and Families Commission of Placer County's Community Resource Committee, as well as the current recruitment for members.

Jill reported that the CRC met and reviewed applications for the CRC openings. The CRC thought that the applicants might also be interested in the Commissioner opening (vacated by Joe DePietro), so they did not take action. Instead, they will extend the deadline for the CFC openings and communicate the Commissioner opening to the interested CRC applicants. The Commission agreed with that decision. Further, they would like the CRC to come back to the Commission to review any new language created for the recruitment to ensure that is inclusive to everyone in the community. Jill Harper also communicated that it is the hope of the CRC that they would have a teen parent on the committee. The CRC will be in contact with partners that work with teen parents, and who may be able to recommend one of them for a place on the CRC.

Jill communicated that the CRC would like to present a monthly report at the CFC meetings. The Commission agreed that it was a very good idea, and suggested that all advisory groups have a standing spot on the regular agenda for any reports. In addition to the CRC this would include the Placer Collaborative Network, Child Care Local Planning Council, and the Community Collaborative of Tahoe/Truckee. It was decided that the report could be oral. However, if there were handouts or other written materials for the meeting, the CRC and other groups would submit them to Don and/or his staff in advance of the monthly CFC meeting.

Jill Harper: Announced she will be on medical leave for 5 or 6 weeks due to hip surgery.
Ray Merz: Ray announced that though Dr. Burton has returned full time to Health & Human Services, Dr. Mulligan would continue as extra talent to HHS. Further, he announced that Edie has accepted a promotional opportunity as Administrative Secretary with Human Services, Roseville
Dr. Burton: Communicated how happy he is to be back with Placer County full time
Harriet White: She will be attending a Child Abuse Prevention conference being held at Arizona in January. She will be attending workshops that may apply to the activities of the CFC. Harriet talked about a literacy program event she had attended in Loomis and how much she enjoyed it.

V. Coordinator Reports

Don suggested that the CFC meeting for December be cancelled and the Commission agreed. The next CFC meeting will be Thursday, January 9, 2003.

Don reported that the "Focused Conversation" method has continued to be used to spark learning related to outcome data. Also, it is clear that even the outcome screen data input portion of the process is a learning opportunity for the Partners and Commissioners. Any learning that comes out of these meetings will be broadcast out on the Internet to our CFC Partner Network. Don offered an open invitation to the Commission and any other interested party to sit in on the sessions, which are typically scheduled at 10:00 every Wednesday at the Shiloh Center (a.k.a. CFC Learning Center) but check with Don or Nancy on changes to this schedule. Jill indicated a particular interest in the qualitative aspect of the outcomes. As mentioned above, the current software is being customized, and John Phan is working on a method to streamline the data input process.

Dr. Burton indicated he was very interested in the Learning Conversations. Don will share the focused conversation method with Dr. Burton, so that he can determine how it might be used at CFC meetings and become part of the Prop 10. culture in Placer County.

David Gray received positive feedback from Jill Harper and Joe DePietro regarding his evaluation report.

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Dr. Burton presented a plaque commending Joe DePietro on his contributions--particularly in the early development stages of the Commission--while serving as a Commissioner and Chairman of the Commission. Joe then communicated to the Commission that his involvement with the CFC had been one of the most satisfying associations he has ever experienced.

Francine Nunes announced that the PCOE Child Care Local Planning Council would be hosting a child development conference on November 16, 2002 in Rocklin, CA

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The Children and Families Commission of Placer County meeting was adjourned at 5:30 p.m.